

Crawford County Solid Waste Authority

Public Meeting Agenda

October 3, 2024 Regular Meeting
4:00 PM • 935 Market Street • Meadville, PA

1. Roll Call

Robin Coxson (2025) Penny Monahan (2028) Mitra Reese (2024)
Mary Spicer (2028) Vacant (2026)

2. Public Comments and Review of the Oct 3, 2024, Meeting Agenda

3. Notice of Executive Session

No Executive Sessions have been held.

4. Minutes

Action on the Minutes of the June 26 Regular Meeting

MOTION: Move to accept the Meeting, as distributed.

5. Treasurer's Report

MOTION: Move to accept the Treasurer's Report, as distributed.

6. Business Items

- **Budget Meeting with Commissioners:** Chair Penny Monahan and Brenda Schmidt, Director, will meet with the Commissioners on October 8th.
- **DCED Audit:** The DCED Audit for calendar year 2023 is nearly complete and will be presented at the January 2024 meeting.
- **Grant Updates**
 - **902 Grant Education Campaign:** Work is on-going with Starn Marketing.
 - **Calendar Year 2023-903 Grant:** The recycling coordinator grant disbursement has been sent to the comptroller and is expected in 6-8 weeks. No estimated grant award was given. This is a reimbursement grant for funds already expended.
 - **Calendar Year 2023-904 Grant progress Update:** This grant application is due December 31, 2024.
 - **2023 Calendar Year Act 101 Annual Report:** The report was completed and submitted on time.
- **Education Programs:** Ag in the Classroom was held at the Crawford County Fairgrounds on October 1st. Fifth grade students from Crawford Central, Conneaut, and PennCREST School Districts were in attendance as well as those from Seton and the Christian Academy.
- **County Solid Waste Plan Update:** Work is ongoing.
- **Special Collections:** The next HHW/e-Waste Collection will be held on Wednesday, October 9, 2024. Registration is open and can be completed online at www.countyrecycling.com.
 - **Update on the First Collection:** The Record of Operations from the first collection is included in the Boad Packet.

- **TIRES:** The French Creek COG hosted a Tire Collection event on Saturday, September 21st. The Authority previously agreed to provide \$2,000 towards the collection event, however, with the receipt of a grant from the Crawford County Heritage Foundation, the Authority's portion of the collection event was reduced to \$774.50.
- **Future COG Special Event Collections:** The COG will be hosting their next special collection event in 2026. However, the next collection will possibly be geared towards a material other than tires.
- **2025 Special Collections:**
 - Recommending Two Collections in 2025: The closure of ECS&R has left a gap in services provided in the County. Recommending two events be held in 2025. Specific dates to be determined. Also recommending that we continue to work with Noble Environmental.
MOTION: Move to allow the Executive Director to work with Noble Environmental to schedule two HHW/e-cycling collection dates in 2025.
- **Conferences:**
 - **Resource Recycling Conference:** The national recycling conference will be held November 13-15 in Louisville, KY. The Executive Director is registered.
- **Vacancy:** We currently have a vacancy on the Board.
- **Seats Up for Reappointment:** Mitra Reese
- **Next Meeting:** The next meeting is scheduled for January 2, 2025, at 4 PM at the offices of Elizabeth Spadafore, 935 Market Street, Meadville, PA. Attendance by Zoom is available.

8. Public Comments

9. Adjournment

MOTION: Move to adjourn the meeting.

Upcoming Meetings:

Held at the Offices of Elizabeth Spadafore, 935 Market Street, Meadville, PA

- Organizational Meeting: January 2, 2025 @ 4 PM
- Tentative Dates for 2025: June 5 and October 2